

**Archival Terminology within the Framework of Archival Identification and Description
at the Belgian State Archives
(Filip Strubbe, National Archives of Belgium)**

This short presentation will try to sketch an answer to such questions as “What are archive groups and what are records?” within the traditional frame work of archival identification and description used at the Belgian State Archives. After a short overview of the basic problems with which an archivist can be confronted (identifying an archive fond, identifying different (sub)series within a single fond, methods for attributing “sub-structures” to series, grouping records in descriptions, etc.), particular attention will be paid to archive fonds in disorder as a result of structural changes that have occurred in the archive production over time. Wherever possible, a comparison will be made with record groups in the archival holdings of the ITS.